

# Record of decision taken under delegated powers by a council officer



Title:	<b>Supply and Installation of Bus Shelters in Surrey</b>
Divisions Affected:	All
Key Decision:	Yes
Reason Key:	Over £1m
Decision taken under delegation by virtue of:	Full Council Meeting of 10 December 2019 Item 12 on the Agenda

## Summary

To award the supply and installation of approximately of 100 Bus Shelters to provide improved waiting facilities for bus passengers. This procurement activity is planned in the APFP.

These are schemes funded by LEP in the following areas:

- o Guildford – 40 shelters
- o Blackwater Valley – 40 shelters
- o Woking – 20 shelters

All shelters for the LEP programme will be installed, commissioned and fully useable by the end of December 2021 in order to comply with LEP funding timescales.

Recommended supplier name: Externiture Limited

Reasons for selection: Most economically advantageous tender

## Decision made

### Decision made:

It was AGREED that:

Award all three tender lots to Externiture Ltd for £1.1m.

Decision taken by:	Katie Stewart
Decision taken on:	January 2021
To be implemented on:	January 2021

## Alternative options considered

Alternative options were considered as an options appraisal which is detailed in the procurement report.

**Summary of any financial implications**

The value of the contract is £1.1m is expected to be disbursed by 31<sup>st</sup> March 2022.

**Declarations of conflicts of interest**

None

**Consultation/Process Followed**

A competitive tender was undertaken in the market and the service will ensure that the most appropriate shelters erected in the identified sites.

**Background Documents****Exempt:**

*Procurement report*

Yes – not to be published